



Ephesus Seventh-day Adventist Church Finance Request Form

Please affix all bids to this form prior to submitting to the Finance Committee.

Requested By: _____

Ministry: _____

Contact Number: _____ Email: _____

Purpose: _____

Date Requested: _____

Date Needed: _____

Amount Requested (\$): _____ Within ministry budget? Yes No

Make Check Payable To: _____

Name: _____

Address: _____

Ministry Leader Signature: _____

Action Taken:

Approved

Returned to Requestor

Returned to Ministry Leader